



OVERBERG DISTRICT MUNICIPALITY


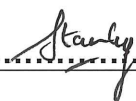
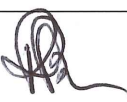
TO : MUNICIPAL MANAGER
FROM : MANAGER: SUPPLY CHAIN MANAGEMENT
DATE : 07 APRIL 2025

SUPPLY CHAIN MANAGEMENT QUARTERLY REPORT FOR THE PERIOD ENDING MARCH 2025


PURPOSE OF REPORT For Council to take note of the deviations approved for the quarter January – March 2025 and the reasons thereof.

Attached please find:

1. SCHEDULE A Deviations: January – March 2025
2. SCHEDULE B Final awards made by the adjudication committee for the quarter.
3. SCHEDULE C SCM Regulation 50: disputes, objections, complaints and queries / General

Prepared by	Manager: SCM & Assets Ms D Kapot-Witbooi..... 
Date	07.04.2025
Reviewed by	Chief Financial Officer Mr S Stanley.....  09/04/2025
Date	
Approved by	Municipal Manager Mr R Bosman 
Date	2025/04/09

Final Submission

Submitted to	Executive Mayor Alderman Andries Franken 
Date	14/04/25

SCHEDULE A

1. Report on Regulation 36(2): Deviations

Hereunder, please find the schedule of awards where deviations occur with the reasons for the deviations.

SUPPLY CHAIN MANAGEMENT DEVIATIONS ITO THE SCM REGULATIONS & SCM POLICY FOR THE PERIOD JANUARY – MARCH 2025									
Deviation No	Directorate / Department	Project Title	Name of Supplier	Amount	Incl. / Excl.	Finding for Deviation	Responsible Official	Reasons for Deviation	Order No
JANUARY 2025									
D01/01	Community Services / Roads Department	Repair and calibrate Troxler	V.I. Instruments	R8 080.94	Incl.	Sole Supplier	Mr. A Van Eeden	The instrument is a nuclear device that is used for testing moisture content and compaction of layer works during construction and gravel. Due to safety hazards, only certified agent / provider can repair and calibrate the Troxler. In terms of the certificate issued, the instrument has to be tested and calibrated annually.	169784
FEBRUARY 2025									
D01/02	Corporate Services	Guarding and security services	TDP Security services	R70 380.00	Incl.	Exceptional Case	D Pick / V Zeeman	Service Provider gave notice due to health complications (letter to be attached). It is therefore an urgent deviation be requested for the continuation of security guarding services at the Swellendam, Bredasdorp and Caledon depot. For a period of 2 weeks from the 14 th of February 2025 until the 28 th of February 2025.	169862
MARCH 2025									
D02/02	Corporate Services	Ink Cartridge for franking machine	The Business Zone 25 CC t/a Office Technology Brokers	R4 973.75	Incl.	Sole Supplier	Mr. E January / Ms. A Thompson-Rossouw	The Business Zone 25CC is the sole supplier for the ink cartridges for the franking machine. The franking machine is the device used to create and apply physical evidence of postage to external postage mail.	170084
D01/03	Municipal Health Services	Burial Services – Destitute (Pauper burial)	EL AL Funeral Services	R6 595.00	Incl.	Emergency	Ms. Mukoma	Municipal Health Services department received a call from SAPS Gansbaai regarding discovery of a dead body of a homeless female near waste transfer station. To protect public health as the body infectious nature an emergency request was required for removal, storage and disposal. To ensure safety process in handling the body a quote was sourced and received from two funeral	170287

[illegible]

COMPLIANCE/PROGRESS

The SCM unit was established during May 2008 and a Head of SCM was appointed on 1 October 2008. Bid committees have been established and are functioning well. New members have been appointed. Monthly reports have been submitted in respect of procurement of goods and services in terms of each required regulation of the Supply Chain Management Policy of the Council. **(Reports are available on request.)** Minutes of the bid committee meetings have been submitted monthly. Hereunder, please find the schedule containing the final awards made by the adjudication committee for the quarter.

Performance ratings on service providers have been done and no complaints of bad performances by service providers have been received by the SCM unit.

I. T22-2024: FEASIBILITY STUDY AND BUSINESS PLAN DEVELOPMENT FOR THE ESTABLISHMENT AND MANAGEMENT OF A CREMATORIUM FOR THE OVERBERG DISTRICT MUNICIPALITY

Awarded To: Delta Built Environment Consultants (Pty) Ltd
Amount: R595 010.00
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1
Date Awarded: 21 February 2025

II. T26-2024: SUPPLY, MAINTENANCE, AND REPAIRS OF ALL PUMPS AND RELATED WATER RETICULATION EQUIPMENT AT THE OVERBERG DISTRICT MUNICIPALITY'S RESORTS FOR THE PERIOD ENDING 30 JUNE 2027

Awarded To: Rassol Projects (Pty) Ltd
Amount: Rate based
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1
Date Awarded: 21 February 2025

III. Q16-2024: REMOVAL OF ASBESTOS ROOF AND SUPPLY & INSTALLATION OF NEW GALVANISED IRON ROOF SHEETS AT THE OVERBERG DISTRICT MUNICIPALITY'S DEPOT IN CALEDON

Awarded To: Siyabonga Project & Cleaning Management
Amount: R80 657.85
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1
Date Awarded: 31 March 2025

IV. Q19-2024: SUPPLY AND FIT OF ALUMINIUM WINDOWS AT THE WORKER'S HOUSE AT DIE DAM RESORT

Awarded To: Sebeletsa Operations (Pty) Ltd
Amount: R32 820.00
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1
Date Awarded: 10 March 2025

V. Q28-2024: PROVISION OF RECRUITMENT AND SELECTION SERVICES FOR A DIRECTOR POSITION

Awarded To: Riel Hugo & Associates
Amount: R39 274.25
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 4
Date Awarded: 10 March 2025

VI. Q29-2024: APPOINTMENT OF A PROFESSIONAL PROPERTY VALUATOR

Awarded To: CDV Waardeerders (Pty) Ltd
Amount: R89 700.00
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1
Date Awarded: 12 March 2025

VII. Q30-2024: SECURITY AND GUARDING SERVICES AT THE OVERBERG DISTRICT MUNICIPALITY'S DEPOTS IN BREDASDORP, CALEDON AND SWELLENDAM FOR THE PERIOD ENDING 31 MARCH 2025

Awarded To: Tyume Security Services
Amount: R101 007.12
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1
Date Awarded: 07 March 2025

VIII. Q32-2024: SECURITY AND GUARDING SERVICES AT THE OVERBERG DISTRICT MUNICIPALITY'S DEPOTS IN BREDASDORP, CALEDON AND SWELLENDAM FOR THE PERIOD 01 TO 30 APRIL 2025

Awarded To: Longozo Security
Amount: R81 000.00
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1
Date Awarded: 28 March 2025

SCHEDULE C

SCM REGULATION 50: DISPUTES, OBJECTIONS, COMPLAINTS AND QUERIES

Submit monthly reports to the accounting officer on all disputes, objections, complaints or queries received, attended to or resolved.

TENDER NUMBER	TENDER DESCRIPTION	DATE AWARDED	TENDERER/S	COMMENTS
T26-2023/24	Appointment of a legal panel for three (3) municipal financial years	31 October 2024	AA Solwandle Attorneys Inc.	Resolved
T08-2024	Hiring of construction plant in the Overberg area for the period ending 30 June 2026	10 October 2024	Atlantic Plant and Transport	Resolved

GENERAL

The database of accredited service providers has been updated and captured on the SAMRAS system and the SCM unit is busy daily to register new service providers on the ODM database; assist suppliers to register on the CSD and obtain new tax compliance documents and municipal accounts.

A checklist has been implemented before placing of orders as a control mechanism to comply with the SCM policy and regulations.

The supply chain management unit consists of the following officials working at the Roads depot:

- Ms. D Kapot-Witbooi Manager: SCM & Assets
- Mr J Leonard Accountant: Asset Management
- *Vacant* Accountant: SCM
- Mr. J Harmse Administrator: SCM
- Ms. B Brighton Principal Clerk: SCM Procurement
- Ms. Z Mahangu Principal Clerk: SCM Database
- Mr. L Tshambu Principal Clerk: Assets & Stores
- Mr. C Abrahams Storekeeper (Bredasdorp)
- Mr. Vuyolwethu Nkanunu Storekeeper (Caledon)

One finance intern, Mr Athenkosi Plaatjie is placed in the SCM Unit until 30 June 2025 to assist with various tasks.

One additional person, Ms. Tamlin Engel, was appointed on 11 September 2024 to assist with the new PPR Regulations process.

Ms. D Kapot-Witbooi needs to complete two (2) additional unit standards of the MMC training, Messrs. Jacques Harmse and Jaco Leonard are currently doing their MMC training. Staff members need to be trained internally on supply chain management.
