



EXTRACT FROM THE COUNCIL MINUTES HELD ON 30 JUNE 2025

Item A82. 30.06.2025

COUNCIL ICT POLICIES AND PLANS: CORPORATE SERVICES

C Domingo: Senior Manager: Corporate Support Services

(Ref.: 9/1/B & 6/33/P)

PURPOSE

To present the revised policies and plans to Council, for adoption.

BACKGROUND

The Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) prescribes the executive and legislative authority of a municipality.

Section 11(3) states that a municipality exercises its legislative or executive authority by-

- (a) developing and adopting policies, plans, strategies and programmes.
- (d) administering and regulating its internal affairs.

Section 86(1) states that a municipality must develop and adopt a policy framework for the establishment, regulation and management of an internal municipal service district.

PROGRESS

In conforming to the above executive and legislative authority of the municipality, revised and new policies were tabled to the Corporate Services Portfolio Committee on 23 June 2025, for further input and recommendation to Council.

Information and Communication Technology (ICT)

- 1) ICT Data Backup and Recovery Policy (revised)
- 2) ICT Disaster Recovery Plan (revised)
- 3) ICT Strategic Plan (revised)
- 4) ICT User Access Management Policy (revised)
- 5) ICT Change Management Policy (revised) - Annexure B Standard Changes

It is confirmed that updated ICT policies and plans were tabled to the ICT Steering Committee on 21 May 2025, recommending Council approval thereof.

FINANCIAL IMPLICATIONS

Provision will be made in the budget for any financial implications in terms of the policies.

STAFF IMPLICATIONS

None

LEGISLATIVE FRAMEWORK

Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)

ATTACHMENTS

- **Annexure A:** ICT Data Backup and Recovery Policy (revised)
- **Annexure B:** ICT Disaster Recovery Plan (revised)
- **Annexure C:** ICT Strategic Plan (revised)
- **Annexure D:** ICT User Access Management Policy (revised)
- **Annexure E:** ICT Change Management Policy (revised): Annex B Standard Changes

RESOLVED: (Proposed by Cllr. T Els and seconded by Ald. H Coetzee)

- 1) Council adopts the revised ICT policies and plans.

CERTIFIED A TRUE EXTRACT FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 30 JUNE 2025.



R BOSMAN
MUNICIPAL MANAGER