



OVERBERG

DISTRIKSMUNISIPALITEIT
DISTRICT MUNICIPALITY
UMASIPALA WESITHILI

**Quarterly Report by Executive
Mayor**

September 2020

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Legislative Framework

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No.56 of 2003, Section 52 and
- The Municipal Budget and Reporting Regulations

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.


Mayor's Report

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required statement on implementation of the budget and the financial state of affairs of the municipality as at **September 2020**.

Service Delivery and Budget Implementation Plan (non-financial performance) for the **first** quarter, **July 2020 – September 2020** is also included.

Recommendations

- The content of this report and supporting documentation for the **first quarter** ended **September 2020** is noted.
- It be noted that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the budget;
- It be noted that any material variances will receive remedial and corrective actions.



Ald A Franken
Executive Mayor

Date: 23/10/2020

QUALITY CERTIFICATE

I, DP Beretti, Municipal Manager of Overberg District Municipality, hereby certify that –

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid- year budget and performance assessment

for the quarter ending **September 2020** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name **Mr. DP Beretti**

Municipal Manager of **Overberg District Municipality DC3**

Signature -----


Date-----
22.10.2020.

EXECUTIVE SUMMARY

Introduction

The Executive Mayor is required by Section 52(d) of the Municipal Finance Management Act (MFMA) to submit a report on the implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days after the end of each quarter.

Consolidated Performance

The following table summarises the overall position on the capital and operating budgets.

	Capital Expenditure	Operating Expenditure	Operating Revenue
Budget	R 9 771 000.00	R239 126 232	R242 104 217
Budget to date (BTD)	R 102 148.65	R58 327 102	R63 163 119
Year to date (YTD)	R 244 219.56	R52 471 261	R62 702 564
Variance to SDBIP	R 142 070.91	-R5 855 841	-R460 555
YTD% Variance to SDBIP	139%	-10%	-1%
% of Annual Budget	2%	22%	26%

Relevant information

- Revenue to date is below anticipated with a variance of 1%.
- Expenditure to date has a variance of 10% below budgeted expenditure to date.
- Capital expenditure is higher than anticipated against variance to SDBIP because of the roll-over projects that had already been expense.

The percentage spending against annual budget will increase from 2% to 7.59% if the committed cost is also considered.

If two projects, the Construction of Caledon Fire Station (R1 million from Capital Reserve) and Karwyderskraal Dumping Site (R4.9 million from External Loans) are not considered, the capital spending is nearly on par. These two projects' planning and execution are dependent on the sales of land transactions that did not yet materialized.

Conclusion

- Year to date **operating revenue amounts to 26%** of the total budgeted for the financial year.
- Year to date **operating expenditure amounts to 22%** of the total budgeted for the financial year.

COST CONTAINMENT REPORT – FIRST QUARTER 2020/21 – SEPTEMBER 2020

In accordance with Local Government: Municipal Cost Containment Regulation (MCCR) that were promulgated on 7 June 2019 and came into effect on 1 July 2019, and in guidance of MFMA Circular No 97, herewith the report released for the first quarter ending as on **30 September 2020**.

Overberg District Municipality approved a Cost Containment Policy on 27 May 2019 based on the then Draft Regulations and in guidance MFMA Circular 82 according to which cost containment measures were already introduced even before the Regulations were promulgated. This policy had been reviewed and aligned with the final MCCR and in guidance of MFMA Circular No 97 and was approved by Council on 30 September 2019.

The following table in the prescribed format, is tabled for information:

MEASURES	COST CONTAINMENT - IN YEAR REPORT						NOTES
	ADJUSTED BUDGET 2020/21	Q1	Q2	Q3	Q4	SAVINGS	
Use of Consultants	R1 086 023	R106 371				R979 652	Business & Advisory Services
Vehicles used by political office bearers	R0	R0				R0	No Mayoral vehicle-Councillors receive travel allowances
Travel and subsistence	R201 092	R73				R201 019	Domestic Daily all, Incidental, Food, Air, Transport (own & non employees)
Domestic Accommodation	R255 944	R1 870				R254 074	Domestic Accommodation resulting from Travel
Sponsorships, events & Catering	R229 600	R0				R229 600	Including Wshops & Seminars
Communication	R673 900	R82 489				R591 411	Advertisements, Publication & Marketing?
Other related Expenditure Items	R0	R0				R0	None
TOTAL	R2 446 559	R190 803				R2 255 756	

The following should be considered, with the savings as calculated in the above table:

- This is only the first quarters expenditure;
- The restriction of movement due to the Covid-19 lockdown, had a major impact on especially traveling & Subsistence and accommodation cost; and
- Covid-19 also had an impact on normal operations.

If the actual expenditure is projected for the full 12 months, the saving will change as follows:

COST CONTAINMENT - IN YEAR REPORT									
MEASURES	ADJUSTED BUDGET 2020/21	Q1	Q2	Q3	Q4	SAVINGS	ACTUAL YTD 3 MTHS	PROJECTED OVER 12 MNTHS	PROJECTED SAVING TO DATE
Use of Consultants	R1 086 023	R106 371				R979 652	R106 371	R425 486	R660 537
Vehicles used by political office bearers	R0	R0				R0	R0	R0	R0
Travel and subsistence	R201 092	R73				R201 019	R73	R291	R200 801
Domestic Accommodation	R255 944	R1 870				R254 074	R1 870	R7 481	R248 463
Sponsorships, events & Catering	R229 600	R0				R229 600	R0	R0	R229 600
Communication	R673 900	R82 489				R591 411	R82 489	R329 955	R343 945
Other related Expenditure Items	R0	R0				R0	R0	R0	R0
TOTAL	R2 446 559	R190 803				R2 255 756	R190 803	R763 214	R1 683 345

This report will also be incorporated with quarterly, mid-year and annual reports to include a separate section on containment measures in these reports.

Recommendations

- The content of this report for the first quarter ended September 2020 is noted;
- It be noted that in future this report will also be incorporated as a separate section in the quarterly, midyear and annual reports;
- It be noted that Covid-19 had a major impact on the first quarter actual expenses and might change dramatically over the coming periods, as and when the lockdown period will be ending

SUMMARY INCOME & EXPENDITURE 2020/2021 EXCLUDING ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R 12 417 765.00	R 2 964 887.71	R 3 002 077.79	R 3 104 441.25
RENT OF FACILITIES&EQUIPMENT	R 11 918 530.00	R 1 939 011.02	R 2 938 033.31	R 2 979 632.50
INTEREST EARNED-EXTERNAL INVES	R 1 800 000.00	R 206 817.82	R 212 822.86	R 450 000.00
INTEREST EARNED-OUTST DEBTORS	R 162 700.00	R -963 315.34	R -	R 40 675.00
LICENSES & PERMITS	R 300 000.00	R 10 675.99	R 42 005.26	R 75 000.00
INCOME FOR AGENCY SERVICES	R 10 561 025.00	R 2 640 256.20	R 2 640 256.20	R 2 640 256.25
GRANT&SUBSIDIES (OPERATING)	R 83 063 000.00	R 15 902.34	R 33 915 784.66	R 26 440 416.67
GRANT&SUBSIDIES (CAPITAL)	R 2 832 000.00	R -	R -	R 25 341.07
OTHER REVENUE	R 8 419 604.00	R -1 950 905.53	R 1 091 018.17	R 2 104 901.00
PROFIT ON SALE	R 9 419 772.00	R -	R -	R -
	R 140 894 396.00	R 4 863 330.21	R 43 841 998.25	R 37 860 663.74

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 80 176 071.00	R 5 159 412.78	R 15 680 089.28	R 19 026 586.10
REMUNERATION OF COUNCILLORS	R 6 341 182.00	R 464 253.49	R 1 393 718.30	R 1 585 295.50
BAD DEBTS	R 400 000.00	R -	R -	R 100 000.00
DEPRECIATION	R 3 575 545.00	R 893 886.25	R 901 204.22	R 893 886.25
OTHER MATERIAL	R 2 712 147.00	R 196 131.11	R 398 396.17	R 678 036.75
INTEREST EXPENSE - EXTERNAL	R 6 215 872.00	R 249 219.94	R 742 416.63	R 1 553 968.00
CONTRACTED SERVICES	R 17 396 830.00	R 910 801.61	R 2 033 629.60	R 4 532 207.50
GRANTS & SUBSIDIES PAID	R 401 000.00	R -	R -	R 100 250.00
GENERAL EXPENSES - OTHER	R 21 055 966.00	R 2 602 287.08	R 3 819 105.13	R 5 257 534.86
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 138 274 613.00	R 10 475 992.26	R 24 968 559.33	R 33 727 764.96

Total	R 2 619 783.00	R -5 612 662.05	R 18 873 438.92	R 4 132 898.78
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Revenue by source

Reasons for variance:

-Total income to date is higher than anticipated with a variance of 15.80%.

Expenditure by type:

Reasons for variance:

-Total expenditure is 25.97% lower than anticipated .

SUMMARY INCOME & EXPENDITURE 2020/2021 ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R -	R -	R -	R -
RENT OF FACILITIES&EQUIPMENT	R -	R -	R -	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R 101 209 821.00	R 4 654 940.46	R 18 854 417.24	R 25 302 455.25
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R -	R 1 829.24	R 6 148.38	R -
PROFIT ON SALE	R -	R -	R -	R -
	R 101 209 821.00	R 4 656 769.70	R 18 860 565.62	R 25 302 455.25

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 48 634 524.00	R 3 672 574.68	R 10 785 330.84	R 11 547 688.07
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
OTHER MATERIAL	R 40 220 000.00	R 5 868 621.72	R 13 317 559.57	R 10 055 000.00
INTEREST EXPENSE - EXTERNAL	R 275 645.00	R -	R -	R 68 911.25
CONTRACTED SERVICES	R 1 350 000.00	R 140 238.38	R 221 541.98	R 337 500.00
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 10 371 450.00	R 685 877.98	R 3 178 268.84	R 2 590 237.45
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 100 851 619.00	R 10 367 312.76	R 27 502 701.23	R 24 599 336.77

Total	R 358 202.00	R -5 710 543.06	R -8 642 135.61	R 703 118.48
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Revenue by source

Reasons for variances:

-Total revenue actual versus budgeted varies 25.46% lower than anticipated to date.

Expenditure by type

Reasons for variances:

-Total expenditure is 11.80% higher than anticipated .

DC3 Overberg - Table C1 Monthly Budget Statement Summary - M03 September

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	12 418	12 418	2 965	3 002	3 104	(102)	-3%	12 418
Investment revenue	-	1 800	1 800	207	213	450	(237)	-53%	1 800
Transfers and subsidies	-	80 883	184 273	4 671	52 770	51 743	1 027	2%	184 273
Other own revenue	-	141 991	40 782	1 678	6 717	7 840	(1 123)	-14%	40 782
Total Revenue (excluding capital transfers and contributions)	-	237 092	239 272	9 520	62 703	63 138	(435)	-1%	239 272
Employee costs	-	124 756	128 811	8 832	26 465	30 574	(4 109)	-13%	128 811
Remuneration of Councillors	-	6 341	6 341	464	1 394	1 585	(192)	-12%	6 341
Depreciation & asset impairment	-	3 576	3 576	894	901	894	7	1%	3 576
Finance charges	-	11 038	6 492	249	742	1 623	(880)	-54%	6 492
Materials and bulk purchases	-	42 932	42 932	6 065	13 716	10 733	2 983	28%	42 932
Transfers and subsidies	-	401	401	-	-	100	(100)	-100%	401
Other expenditure	-	50 814	50 574	4 339	9 253	12 817	(3 565)	-28%	50 574
Total Expenditure	-	239 858	239 126	20 843	52 471	58 327	(5 856)	-10%	239 126
Surplus/(Deficit)	-	(2 766)	146	(11 323)	10 231	4 811	5 421	113%	146
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-	2 100	2 832	-	-	25	(25)	-100%	2 832
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	(666)	2 978	(11 323)	10 231	4 836	5 395	112%	2 978
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	(666)	2 978	(11 323)	10 231	4 836	5 395	112%	2 978
Capital expenditure & funds sources									
Capital expenditure	-	8 465	9 771	2	244	102	142	139%	9 771
Capital transfers recognised	-	2 100	2 832	-	-	25	(25)	-100%	2 832
Borrowing	-	4 900	4 900	-	-	59	(59)	-100%	4 900
Internally generated funds	-	1 465	2 039	2	244	18	227	1281%	2 039
Total sources of capital funds	-	8 465	9 771	2	244	102	142	139%	9 771
Financial position									
Total current assets	46 786	36 685	39 023		54 939				39 023
Total non current assets	117 185	124 181	125 487		116 535				125 487
Total current liabilities	28 765	30 734	30 734		27 043				30 734
Total non current liabilities	116 373	112 021	112 021		115 366				112 021
Community wealth/Equity	18 833	18 111	21 755		29 064				21 755
Cash flows									
Net cash from (used) operating	-	(48)	3 596	(10 363)	14 285	10 633	(3 652)	-34%	3 596
Net cash from (used) investing	-	955	(351)	(2)	(244)	(102)	142	-139%	(351)
Net cash from (used) financing	-	(2 949)	(2 949)	(218)	(660)	-	660	#DIV/0!	(2 949)
Cash/cash equivalents at the month/year end	-	33 320	35 658	-	50 028	45 893	(4 135)	-9%	36 943
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	1 630	151	79	53	38	36	136	261	2 385
Creditors Age Analysis									
Total Creditors	(253)	-	-	-	-	-	-	1 705	1 452

DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M03 September

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		-	104 341	107 253	3 003	36 700	29 450	7 250	25%	107 253
Executive and council		-	19 981	19 981	2 640	2 640	2 640	(0)	0%	19 981
Finance and administration		-	84 361	87 273	362	34 060	26 810	7 250	27%	87 273
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	21 426	21 426	1 030	3 369	5 357	(1 988)	-37%	21 426
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	16 791	16 791	972	3 245	4 198	(953)	-23%	16 791
Public safety		-	4 135	4 135	15	33	1 034	(1 001)	-97%	4 135
Housing		-	-	-	-	-	-	-	-	-
Health		-	500	500	43	91	125	(34)	-27%	500
<i>Economic and environmental services</i>		-	101 410	101 410	4 657	18 861	25 352	(6 492)	-26%	101 410
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	101 210	101 210	4 657	18 861	25 302	(6 442)	-25%	101 210
Environmental protection		-	200	200	-	-	50	(50)	-100%	200
<i>Trading services</i>		-	12 015	12 015	831	3 773	3 004	769	26%	12 015
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	12 015	12 015	831	3 773	3 004	769	26%	12 015
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	-	239 192	242 104	9 520	62 703	63 163	(461)	-1%	242 104
Expenditure - Functional										
<i>Governance and administration</i>		-	57 878	57 146	3 822	8 732	14 090	(5 359)	-38%	57 146
Executive and council		-	11 326	11 326	663	2 002	2 798	(797)	-28%	11 326
Finance and administration		-	44 647	43 915	3 045	6 399	10 840	(4 441)	-41%	43 915
Internal audit		-	1 905	1 905	114	331	452	(121)	-27%	1 905
<i>Community and public safety</i>		-	65 111	65 111	5 357	13 486	15 678	(2 192)	-14%	65 111
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	16 810	16 810	1 788	3 719	4 106	(387)	-9%	16 810
Public safety		-	30 940	30 940	2 430	6 515	7 432	(917)	-12%	30 940
Housing		-	-	-	-	-	-	-	-	-
Health		-	17 360	17 360	1 140	3 252	4 140	(888)	-21%	17 360
<i>Economic and environmental services</i>		-	104 926	104 926	10 676	28 373	25 573	2 800	11%	104 926
Planning and development		-	1 404	1 404	103	301	334	(33)	-10%	1 404
Road transport		-	100 852	100 852	10 367	27 503	24 599	2 903	12%	100 852
Environmental protection		-	2 671	2 671	205	570	640	(71)	-11%	2 671
<i>Trading services</i>		-	11 943	11 943	989	1 881	2 986	(1 105)	-37%	11 943
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	11 943	11 943	989	1 881	2 986	(1 105)	-37%	11 943
<i>Other</i>		-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	-	239 858	239 126	20 843	52 471	58 327	(5 856)	-10%	239 126
Surplus/ (Deficit) for the year		-	(666)	2 978	(11 323)	10 231	4 836	5 395	112%	2 978

DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M03 September

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Municipal Manager		-	20 748	20 748	2 686	2 776	2 832	(56)	-2.0%	20 748
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	64	64	2	7	16	(9)	-54.0%	64
Vote 4 - Finance		-	83 530	86 442	315	33 917	26 602	7 315	27.5%	86 442
Vote 5 - Community Services		-	134 851	134 851	6 517	26 002	33 713	(7 711)	-22.9%	134 851
Total Revenue by Vote	2	-	239 192	242 104	9 520	62 703	63 163	(461)	-0.7%	242 104
Expenditure by Vote	1									
Vote 1 - Municipal Manager		-	16 650	16 650	1 043	3 053	4 065	(1 012)	-24.9%	16 650
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	14 357	14 357	1 659	2 903	3 485	(582)	-16.7%	14 357
Vote 4 - Finance		-	26 689	25 957	1 115	2 777	6 498	(3 721)	-57.3%	25 957
Vote 5 - Community Services		-	182 162	182 162	17 026	43 738	44 280	(541)	-1.2%	182 162
Total Expenditure by Vote	2	-	239 858	239 126	20 843	52 471	58 327	(5 856)	-10.0%	239 126
Surplus/ (Deficit) for the year	2	-	(666)	2 978	(11 323)	10 231	4 836	5 395	111.6%	2 978

DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M03 September

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		412	412	412	31	68	103	(35)	-34%	412
Service charges - water revenue		6	6	6	-	-	2	(2)	-100%	6
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		12 000	12 000	12 000	2 934	2 934	3 000	(66)	-2%	12 000
Rental of facilities and equipment		11 919	11 919	11 919	1 939	2 938	2 980	(42)	-1%	11 919
Interest earned - external investments		1 800	1 800	1 800	207	213	450	(237)	-53%	1 800
Interest earned - outstanding debtors		163	163	163	(963)	-	41	(41)	-100%	163
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	-
Licences and permits		300	300	300	11	42	75	(33)	-44%	300
Agency services		10 561	10 561	10 561	2 640	2 640	2 640	(0)	0%	10 561
Transfers and subsidies		80 883	184 273	184 273	4 671	52 770	51 743	1 027	2%	184 273
Other revenue		109 629	8 420	8 420	(1 949)	1 097	2 105	(1 008)	-48%	8 420
Gains		9 420	9 420	9 420	-	-	-	-	-	9 420
Total Revenue (excluding capital transfers and contributions)		-	237 092	239 272	9 520	62 703	63 138	(435)	-1%	239 272
Expenditure By Type										
Employee related costs		124 756	128 811	128 811	8 832	26 465	30 574	(4 109)	-13%	128 811
Remuneration of councillors		6 341	6 341	6 341	464	1 394	1 585	(192)	-12%	6 341
Debt impairment		400	400	400	-	-	100	(100)	-100%	400
Depreciation & asset impairment		3 576	3 576	3 576	894	901	894	7	1%	3 576
Finance charges		11 038	6 492	6 492	249	742	1 623	(880)	-54%	6 492
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		42 932	42 932	42 932	6 065	13 716	10 733	2 983	28%	42 932
Contracted services		19 479	18 747	18 747	1 051	2 255	4 870	(2 615)	-54%	18 747
Transfers and subsidies		401	401	401	-	-	100	(100)	-100%	401
Other expenditure		30 935	31 427	31 427	3 288	6 997	7 848	(850)	-11%	31 427
Losses		-	-	-	-	-	-	-	-	-
Total Expenditure		-	239 858	239 126	20 843	52 471	58 327	(5 856)	-10%	239 126
Surplus/(Deficit)		-	(2 766)	146	(11 323)	10 231	4 811	5 421	0	146
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		2 100	2 832	2 832	-	-	25	(25)	(0)	2 832
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		-	(666)	2 978	(11 323)	10 231	4 836			2 978
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		-	(666)	2 978	(11 323)	10 231	4 836			2 978
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		-	(666)	2 978	(11 323)	10 231	4 836			2 978
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		-	(666)	2 978	(11 323)	10 231	4 836			2 978

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M03 September

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Finance		-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	4 900	4 900	-	-	59	(59)	-100%	4 900
Total Capital Multi-year expenditure	4,7	-	4 900	4 900	-	-	59	(59)	-100%	4 900
Single Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	40	40	2	2	0	1	234%	40
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	225	225	-	-	3	(3)	-100%	225
Vote 4 - Finance		-	-	80	-	74	-	74	#DIV/0!	80
Vote 5 - Community Services		-	3 300	4 526	-	169	40	129	324%	4 526
Total Capital single-year expenditure	4	-	3 565	4 871	2	244	43	201	468%	4 871
Total Capital Expenditure		-	8 465	9 771	2	244	102	142	139%	9 771
Capital Expenditure - Functional Classification										
Governance and administration		-	265	345	2	76	3	72	2262%	345
Executive and council		-	40	40	2	2	0	1	234%	40
Finance and administration		-	225	305	-	74	3	71	2622%	305
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		-	3 300	4 526	-	169	40	129	324%	4 526
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	200	594	-	169	2	166	6890%	594
Public safety		-	3 100	3 932	-	-	37	(37)	-100%	3 932
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		-	-	-	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	4 900	4 900	-	-	59	(59)	-100%	4 900
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	4 900	4 900	-	-	59	(59)	-100%	4 900
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	-	8 465	9 771	2	244	102	142	139%	9 771
Funded by:										
National Government		-	-	-	-	-	-	-	-	-
Provincial Government		-	2 100	2 832	-	-	25	(25)	-100%	2 832
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		-	2 100	2 832	-	-	25	(25)	-100%	2 832
Borrowing	6	-	4 900	4 900	-	-	59	(59)	-100%	4 900
Internally generated funds		-	1 465	2 039	2	244	18	227	1281%	2 039
Total Capital Funding		-	8 465	9 771	2	244	102	142	139%	9 771

DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - M03 September

Description	Ref	2019/20	Budget Year 2020/21			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		2 745	13 320	15 658	1 185	15 658
Call investment deposits		33 902	20 000	20 000	48 842	20 000
Consumer debtors		8 259	1 233	1 233	2 748	1 233
Other debtors		1 217	1 343	1 343	1 077	1 343
Current portion of long-term receivables		-	-	-	-	-
Inventory		663	788	788	1 085	788
Total current assets		46 786	36 685	39 023	54 939	39 023
Non current assets						
Long-term receivables		28 433	28 433	28 433	28 433	28 433
Investments		-	-	-	-	-
Investment property		12 880	12 880	12 880	12 880	12 880
Investments in Associate		-	-	-	-	-
Property, plant and equipment		75 567	82 716	84 022	74 918	84 022
Biological		-	-	-	-	-
Intangible		305	152	152	305	152
Other non-current assets		-	-	-	-	-
Total non current assets		117 185	124 181	125 487	116 535	125 487
TOTAL ASSETS		163 971	160 866	164 510	171 474	164 510
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		2 949	3 296	3 296	3 296	3 296
Consumer deposits		8	8	8	8	8
Trade and other payables		16 917	13 811	13 811	15 589	13 811
Provisions		8 891	13 619	13 619	8 150	13 619
Total current liabilities		28 765	30 734	30 734	27 043	30 734
Non current liabilities						
Borrowing		22 211	18 916	18 916	21 205	18 916
Provisions		94 162	93 106	93 106	94 162	93 106
Total non current liabilities		116 373	112 021	112 021	115 366	112 021
TOTAL LIABILITIES		145 138	142 755	142 755	142 410	142 755
NET ASSETS	2	18 833	18 111	21 755	29 064	21 755
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		18 833	18 111	21 755	29 064	21 755
Reserves		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	18 833	18 111	21 755	29 064	21 755

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - M03 September

Description	Ref	2019/20	Budget Year 2020/21								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands	1										
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates			-	-	-	-	-	-		-	
Service charges			12 418	12 418	3 217	4 184	3 000	1 184	39%	12 418	
Other revenue			132 009	30 799	2 641	11 314	6 002	5 312	88%	30 799	
Transfers and Subsidies - Operational			80 883	184 273	4 655	53 754	53 961	(207)	0%	184 273	
Transfers and Subsidies - Capital			2 100	2 832	-	-	2 100	(2 100)	-100%	2 832	
Interest			1 963	1 963	(756)	213	491	(278)	-57%	1 963	
Dividends			-	-	-	-	-	-		-	
Payments											
Suppliers and employees			(226 261)	(225 529)	(19 870)	(54 437)	(54 131)	306	-1%	(225 529)	
Finance charges			(2 758)	(2 758)	(249)	(742)	(690)	53	-8%	(2 758)	
Transfers and Grants			(401)	(401)	-	-	(100)	(100)	100%	(401)	
NET CASH FROM/(USED) OPERATING ACTIVITIES			-	(48)	3 596	(10 363)	14 285	10 633	(3 652)	-34%	3 596
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE			9 420	9 420	-	-	-	-		9 420	
Decrease (increase) in non-current receivables			-	-	-	-	-	-		-	
Decrease (increase) in non-current investments			-	-	-	-	-	-		-	
Payments											
Capital assets			(8 465)	(9 771)	(2)	(244)	(102)	142	-139%	(9 771)	
NET CASH FROM/(USED) INVESTING ACTIVITIES			-	955	(351)	(2)	(244)	(102)	142	-139%	(351)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans			-	-	-	-	-	-		-	
Borrowing long term/refinancing			-	-	-	-	-	-		-	
Increase (decrease) in consumer deposits			-	-	-	-	-	-		-	
Payments											
Repayment of borrowing			(2 949)	(2 949)	(218)	(660)	-	660	#DIV/0!	(2 949)	
NET CASH FROM/(USED) FINANCING ACTIVITIES			-	(2 949)	(2 949)	(218)	(660)	-	660	#DIV/0!	(2 949)
NET INCREASE/ (DECREASE) IN CASH HELD			-	(2 042)	296	(10 583)	13 381	10 531		296	
Cash/cash equivalents at beginning:			35 362	35 362		36 647	35 362			36 647	
Cash/cash equivalents at month/year end:			-	33 320	35 658		50 028	45 893		36 943	

DC3 Overberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M03 September

Description		Budget Year 2020/21											Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy		
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days					
NT Code																
R thousands																
Debtors Age Analysis By Income Source																
1200	Trade and Other Receivables from Exchange Transactions - Water	2	1	1	0	-	-	-	-	-	-	-	-	4	0	-
1300	Trade and Other Receivables from Exchange Transactions - Electricity	44	6	2	2	1	3	8	-	-	-	-	-	67	14	-
1400	Receivables from Non-exchange Transactions - Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1500	Receivables from Exchange Transactions - Waste Water Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1600	Receivables from Exchange Transactions - Waste Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1700	Receivables from Exchange Transactions - Property Rental Debtors	-	-	-	-	-	-	-	-	-	-	-	-	36	36	-
1810	Interest on Arrear Debtor Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1820	Recoverable unauthorised, irregular, fruitless and wasteful expenditure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1900	Other	1 584	144	75	52	37	133	217	2 279	474	-	-	-	2 279	474	-
2000	Total By Income Source	1 630	151	79	53	38	136	261	2 385	525	-	-	-	2 385	525	-
2019/20 - totals only																
Debtors Age Analysis By Customer Group																
2200	Organs of State	890	-	-	-	-	1	10	-	-	-	1	10	901	11	-
2300	Commercial	43	17	7	1	0	22	70	5	0	5	22	163	97	-	-
2400	Households	699	134	72	53	38	114	181	32	38	32	114	1 322	417	-	-
2500	Other	(2)	-	-	-	-	-	-	-	-	-	-	(2)	-	-	-
2600	Total By Customer Group	1 630	151	79	53	38	136	261	2 385	525	-	-	-	2 385	525	-

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M03 September

Description	NT Code	Budget Year 2020/21								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	(253)	-	-	-	-	-	-	-	(253)
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	1 704	1 704
Trade Creditors	0700	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	1	1
Total By Customer Type	1000	(253)	-	-	-	-	-	-	1 705	1 452

DC3 Overberg - Supporting Table SC5 Monthly Budget Statement - inves

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
Municipality							
ABSA Depositor Plus - Account Number 92 8755 1045		Call Account	16 470	131	(20 174)	4 000	426
ABSA Depositor Plus - Account Number 92 8755 0641		Call Account	967	7		274	1 247
Nedbank Call Account - Account Number 03 788 171 4042		Call Account	16 465	204	(59 000)	46 500	4 169
ABSA Investment Tracker - Account Number 93 5889 2970		Investment Tracker	-	241	(9 000)	52 000	43 241
							-
							-
Municipality sub-total			33 902		(88 174)	102 774	49 084
Entities							
							-
							-
							-
							-
							-
							-
Entities sub-total			-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2		33 902		(88 174)	102 774	49 084

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M03 September

Description	Ref	2019/20	Budget Year 2020/21								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands											
RECEIPTS:											
Operating Transfers and Grants											
National Government:	1,2	-	79 494	79 494	-	34 883	26 498	8 385	31.6%	79 494	
Local Government Equitable Share			74 636	74 636	-	33 586	24 879	8 707	35.0%	74 636	
Finance Management			1 000	1 000	-	1 000	333	667	200.0%	1 000	
EPWP Incentive			1 188	1 188	-	297	396	(99)	-25.0%	1 188	
Rural Roads Asset Management Grant			2 670	2 670			890	(890)	-100.0%	2 670	
Other transfers and grants [insert description]		3						-			
Provincial Government:	4	-	1 389	101 867	4 655	18 871	27 463	(8 573)	-31.2%	657	
Health Subsidy			200	200	-	17	67	(50)	-74.7%	200	
CDW Operational Support Grant			56	56			19			56	
Human Capacity Building Grant			401	401			134	(134)	-100.0%	401	
Fire Safety Plan			732	-			244	(244)	-100.0%	-	
Roads Function				101 210	4 655	18 854	27 000	(8 146)	-30.2%		
Other transfers and grants [insert description]							-				
District Municipality:		-	-	-	-	-	-	-	-	-	
[insert description]											
Other grant providers:		-	-	-	-	-	-	-	-	-	
[insert description]											
Total Operating Transfers and Grants	5	-	80 883	181 361	4 655	53 754	53 961	(188)	-0.3%	80 151	
Capital Transfers and Grants											
National Government:		-	-	-	-	-	-	-	-	-	
Other capital transfers [insert description]											
Provincial Government:			-	2 100	2 832	-	-	2 100	(2 100)	-100.0%	2 100
Fire Service Capacity Building Grant				2 100	2 100			2 100	(2 100)	-100.0%	2 100
Fire Safety Plan					732			-			
Other capital transfers [insert description]											
District Municipality:		-	-	-	-	-	-	-	-	-	
[insert description]											
Other grant providers:		-	-	-	-	-	-	-	-	-	
[insert description]											
Total Capital Transfers and Grants	5	-	2 100	2 832	-	-	2 100	(2 100)	-100.0%	2 100	
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	82 983	184 193	4 655	53 754	56 061	(2 288)	-4.1%	82 251	

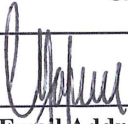
DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M03 September

Summary of Employee and Councillor remuneration	Ref	Budget Year 2020/21								
		2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages			4 097	4 097	306	918	1 024	(107)	-10%	4 097
Pension and UIF Contributions			183	183	12	35	46	(11)	-24%	183
Medical Aid Contributions			-	-	-	-	-	-	-	-
Motor Vehicle Allowance			1 662	1 662	114	342	415	(74)	-18%	1 662
Cellphone Allowance			400	400	33	100	100	-	-	400
Housing Allowances			-	-	-	-	-	-	-	-
Other benefits and allowances			-	-	-	-	-	-	-	-
Sub Total - Councillors	4	-	6 341	6 341	464	1 394	1 585	(192)	-12%	6 341
% increase			#DIV/0!	#DIV/0!						#DIV/0!
Senior Managers of the Municipality										
Basic Salaries and Wages			4 302	4 302	332	996	1 019	(23)	-2%	4 302
Pension and UIF Contributions			284	284	23	70	67	3	4%	284
Medical Aid Contributions			37	37	3	9	9	0	1%	37
Overtime			-	-	-	-	-	-	-	-
Performance Bonus			188	188	-	-	45	(45)	-100%	188
Motor Vehicle Allowance			429	429	24	74	102	(28)	-27%	429
Cellphone Allowance			60	60	4	12	14	(2)	-16%	60
Housing Allowances			5	5	1	2	1	1	49%	5
Other benefits and allowances			71	40	3	9	9	(1)	-6%	40
Payments in lieu of leave			-	-	-	-	-	-	-	-
Long service awards			-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2		-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality	4	-	5 376	5 344	390	1 171	1 266	(95)	-7%	5 344
% increase			#DIV/0!	#DIV/0!						#DIV/0!
Other Municipal Staff										
Basic Salaries and Wages			83 041	83 041	5 827	17 609	19 670	(2 062)	-10%	83 041
Pension and UIF Contributions			13 980	13 980	1 034	3 130	3 312	(181)	-5%	13 980
Medical Aid Contributions			5 065	5 065	363	1 116	1 200	(83)	-7%	5 065
Overtime			2 050	2 050	130	426	486	(59)	-12%	2 050
Performance Bonus			-	-	-	-	-	-	-	-
Motor Vehicle Allowance			5 557	5 557	384	1 093	1 316	(223)	-17%	5 557
Cellphone Allowance			437	437	32	96	103	(8)	-8%	437
Housing Allowances			820	820	60	181	194	(13)	-7%	820
Other benefits and allowances			5 488	5 027	519	1 419	1 194	226	19%	5 027
Payments in lieu of leave			1 520	1 520	-	132	360	(228)	-63%	1 520
Long service awards			518	518	93	93	123	(30)	-25%	518
Post-retirement benefit obligations	2		904	5 451	-	-	1 351	(1 351)	-100%	5 451
Sub Total - Other Municipal Staff	4	-	119 381	123 467	8 442	25 294	29 308	(4 014)	-14%	123 467
% increase			#DIV/0!	#DIV/0!						#DIV/0!
Total Parent Municipality		-	131 097	135 152	9 296	27 859	32 160	(4 300)	-13%	135 152
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		-	131 097	135 152	9 296	27 859	32 160	(4 300)	-13%	135 152
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
TOTAL MANAGERS AND STAFF		-	124 756	128 811	8 832	26 465	30 574	(4 109)	-13%	128 811

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M03 September

Month	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July		3	3	–	–	3	3	100.0%	0%
August		3	3	243	243	6	(237)	-3967.3%	3%
September		96	96	2	244	102	(142)	-139.1%	3%
October		924	924			1 026	–		
November		957	957			1 983	–		
December		939	939			2 922	–		
January		283	283			3 205	–		
February		227	227			3 431	–		
March		4 735	4 735			8 167	–		
April		298	298			8 465	–		
May		–	–			8 465	–		
June		–	1 306			9 771	–		
Total Capital expenditure	–	8 465	9 771	244					

PROVINCIAL TREASURY
Withdrawals from Municipal Bank Accounts
In accordance with Section 11, Sub-section 1 (b) to (j)

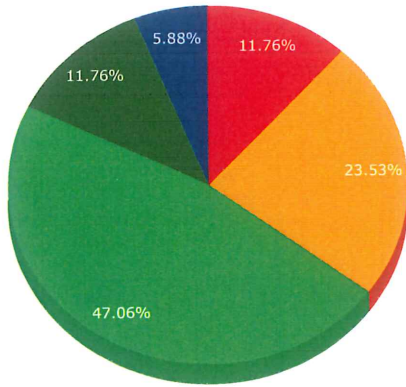
NAME OF MUNICIPALITY:		OVERBERG DISTRICT MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:		DC3	
QUARTER ENDED:		September 2020	
<p>MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -</p> <p>(b) to defray expenditure authorised in terms of section 26(4);</p> <p>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</p> <p>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</p> <p>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</p> <p>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</p> <p>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</p> <p>(f) to refund money incorrectly paid into a bank account;</p> <p>(g) to refund guarantees, sureties and <i>security</i> deposits;</p> <p>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</p> <p>(i) to defray increased expenditure in terms of section 31; or</p> <p>(j) for such other purposes as may be <i>prescribed</i>.</p>	Amount	Reason for withdrawal	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
	<p>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -</p> <p>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and</p> <p>(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i>.</p>	Name and Surname: CF Hoffmann	
Rank/Position: CFO			
Signature: 			
Tel number	Fax number	Email Address	
028 425 1157	028 425 1014	cfo@odm.org.za	

Top Layer KPI Report

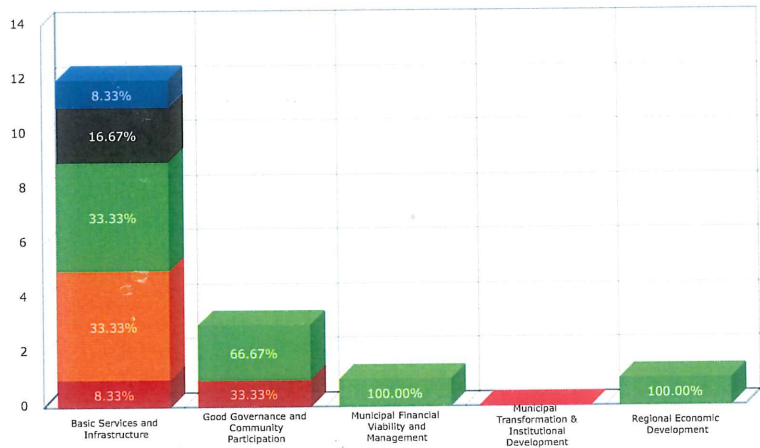
Report drawn on 20 October 2020 at 09:45

for the months of Quarter ending September 2020 to Quarter ending September 2020.

Overberg District Municipality



Municipal KPA



	Overberg District Municipality	Municipal KPA					Unspecified
		Basic Services and Infrastructure	Good Governance and Community Participation	Municipal Financial Viability and Management	Municipal Transformation & Institutional Development	Regional Economic Development	
Not Met	2 (11.76%)	1 (8.33%)	1 (33.33%)	-	-	-	-
Almost Met	4 (23.53%)	4 (33.33%)	-	-	-	-	-
Met	8 (47.06%)	4 (33.33%)	2 (66.67%)	1 (100.00%)	-	1 (100.00%)	-
Well Met	2 (11.76%)	2 (16.67%)	-	-	-	-	-
Extremely Well Met	1 (5.88%)	1 (8.33%)	-	-	-	-	-
Total:	17*	12	3	1	0	1	-
	100%	70.59%	17.65%	5.88%	0.00%	5.88%	-

* Excludes 31 KPIs which had no targets/actuals for the period selected.

2020/21: Top Layer KPI Report - First quarter ending September 2020

Ref	Responsible Owner	Strategic Objective	KPI Name	Description of Unit of Measurement	Original Annual Target	Quarter ending September 2020					Overall Performance for Quarter ending September 2020 to Quarter ending September 2020		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL1	Municipal Manager	To ensure municipal institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Percentage of people from employment equity target groups to be appointed by June in the three highest levels of management in compliance with the municipality's approved Employment Equity Plan (Reg)	Percentage of people appointed in the three highest levels of management (Number of people employed at 30 June 2021 / Number of people employed at begin of year)	90.00%	0.00%	0.00%	N/A			0.00%	0.00%	N/A
TL2	Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Develop a Risk-based Audit Plan for 2021/2022 financial year and table to the Audit & Performance Audit Committee by June	Risk-based audit plan developed and tabled to the Audit and Performance Audit Committee	1	0	0	N/A			0	0	N/A
TL3	Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audits executed per annum	18	5	5	G	Audit Reports issued: * Karwyderskraal Rehabilitation * Risk Management * Year end stock take * New tariffs * Combined report Bank/ Cash management		5	5	G

TL4	Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Coordinate and facilitate engagements with B-Municipalities in Overberg	Number of IDP & Communication engagements facilitated per annum	4	1	1	1	District Communicators Forum Meeting held on 14/09/2020.	1	1	G
TL5	Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Publishing of bi-annual External Newsletter to stakeholders	Number of External Newsletters published per annum	2	0	0	0		0	0	N/A
TL6	Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Prepare Top Layer Service Delivery budget implementation plan for approval by the Mayor within 28 days after the adoption of the 2020/2021 Budget	Top Layer SDBIP submitted to the Mayor for approval	1	0	0	0		0	0	N/A
TL7	Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Review annually the TL SDBIP to inform Council should a revised TL SDBIP be necessary and table report (Sec. 72) to Council	Section 72 report tabled to Council by January 2021	1	0	0	0		0	0	N/A

TL8	Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Submit the Annual Performance Report to the AG by August	Annual Performance Report submitted	1	1	1	0	R	Report was not submitted on due time as the Auditor General postponed the submission date of the report to the end of October 2020.	Performance Report will be submitted in October. Target to be amended to align with the postponement	1	0	R
TL9	Senior Manager: Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Compile and submit WSP to LGSETA by April	Number of WSP reports submitted per annum	1	0	0	0	N/A			0	0	N/A
TL10	Senior Manager: Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Coordinate Health and Safety evacuation drills at ODM workstations by June	Number of evacuation drills coordinated per annum	2	0	0	0	N/A			0	0	N/A
TL11	Senior Manager: Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Conduct OH&S workshops for ODM OH&S Representatives	Number of OH&S workshops held	1	0	0	0	N/A			0	0	N/A

TL12	Senior Manager: Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Percentage of Municipal budget actually spend on the implementation of the Workplace Skills Plan by 30 June (Reg)	% of Municipal budget spent on the WSP per annum (Actual spent on Training/Total Budget)	0.05%	0.00%	0.00%	0.00%	0.00%	N/A	N/A
TL13	Senior Manager: Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Compile a Skills Transfer Policy and submit to the Local Labour Forum	Policy compiled and submitted to LLF	1	0	0	0	0	N/A	N/A
TL14	Senior Manager: Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Conduct annually a Human Resources roadshow	Number of roadshows conducted per annum	1	0	0	0	0	N/A	N/A
TL15	Chief Financial Officer	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of the municipality's ability to meet its service debt obligations by 30 June (Debt coverage) (Reg)	The number of times the municipality was able to meet its Debt obligation ((Total operating revenue received - operating grants)/debt service payments))	8.9	0	0	0	0	N/A	N/A

TL16	Chief Financial Officer	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June (Cost coverage) (Reg)	Number of months cash were available to cover fixed operating expenditure (All available cash at a particular time + investments)/monthly fixed operating expenditure)	2	0	0	0	N/A	0	N/A
TL17	Chief Financial Officer	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of percentage outstanding service debtors by 30 June (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	14.00%	0.00%	0.00%	0.00%	N/A	0.00%	N/A
TL18	Chief Financial Officer	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Report on Percentage Capital budget actually spend on capital projects by 30 June (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget)	90.00%	0.00%	0.00%	0.00%	N/A	0.00%	N/A
TL19	Chief Financial Officer	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Report to the Audit and Performance Audit Committee on the provision of the rehabilitation costs for Kanwyderskraal	Number of quarterly reports submitted per annum	4	1	1	1	G	1	G
TL20	Chief Financial Officer	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Report bi-annually to Council on the performance of service providers for quotations and tenders above R30000	Number of reports submitted to Council per annum	2	0	0	0	N/A	0	N/A

TL21	Chief Financial Officer	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Invite service providers to register on the suppliers database by 30 June	Number of Invitation placed in local media per annum	1	0	0	0	N/A	0	0	N/A
TL22	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take domestic drinking water samples in towns and communities to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	400	100	99	0	July - 28 Aug - 47 Sept - 24 Underperformance was due to vacancies in the department	100	99	0
TL23	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take food samples to monitor the quality of Food ito the FCD Act and legislative requirements	Number of samples taken per annum	400	100	102	G2	July - 20 Aug - 51 Sept - 31	100	102	G2
TL24	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect waste management sites wrt generators and couriers of medical waste according to Municipal Health By-Law of Council	Number of sites inspected per annum	120	30	30	G	July - 9 Aug - 11 Sept - 10	30	30	G
TL25	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take water sample at Sewerage Final Outflow to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	160	40	36	0	July - 10 Aug - 13 Sept - 13 Underperformance was due to vacancies in the department	40	36	0
TL26	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect Food Premises according to Regulation R.638	Number of food Premises inspected per annum	1 560	400	364	0	July -114 Aug - 119 Sept - 131 Underperformance was due to vacancies in the department	400	364	0

TL27	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect crèches to ensure compliance with the Municipal Health By-Law	Number of creches inspected per annum	160	40	28	R	28 Creches were inspected during the quarter. Under performance was due to vacant positions in the department.	Vacant positions to be filled. Backlog to be addressed	40	28	R
TL28	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	4	1	1	G	Report submitted on 28/09/2020, Item 7.1		1	1	G
TL29	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report annually to the Community Services Portfolio Committee on the outcome of Karvyderskraal Landfill site adherence to the permit conditions	Report submitted to the Community Portfolio Committee per annum	1	0	0	N/A			0	0	N/A
TL30	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Regional Waste Forum	Number of reports submitted per annum	4	1	1	G	Report was submitted on 2/09/2020, Item 7.1		1	1	G
TL31	Director: Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the alien vegetation clearing initiatives by 30 June	Number of work opportunities created per annum	25	0	0	N/A			0	0	N/A
TL32	Director: Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Revise the District Spatial Development Framework by June	Revised District Spatial Development Framework and tabled to Council	1	0	0	N/A			0	0	N/A

TL33	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table the revised Disaster Risk Management Plan to Council by June	Revised Disaster Risk Management plans tabled to Council	1	0	0	N/A	0	N/A	0	N/A
TL34	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table to Council the revised Disaster Management Framework by June	Revised Disaster Management Framework tabled to Council per annum	1	0	0	N/A	0	N/A	0	N/A
TL35	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Revise annually the Safer Community Project Plan and table to the Community Services Portfolio Committee	Number of Revised Safer Community Project Plans tabled per annum	1	0	0	N/A	0	N/A	0	N/A
TL36	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Present annually the revised Festive and Fire Season Readiness Plan to DCFTech	Number of Revised Festive and Fire Season readiness plans presented per annum	1	0	0	N/A	0	N/A	0	N/A
TL37	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the DCFTech on current risks (e.g. Covid-19)	Number of current risk reports presented per annum	4	1	5	B	1	5	1	B
				Report on: 02/09/2020, 09/09/2020, 16/09/2020, 23/09/2020 and 30/09/2020. Reason for overperformance is due to the pandemic (Covid-19) which needs to be closely monitored								

TL38	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Interaction with landowners on integrated fire management initiatives in the Overberg	Number of interactions per annum	8	2	2	2	Meetings held: Stanford Landbou Vereniging - 17/09/2020 Klein Swartberg Conservancy - 22/09/2020	2	2	G
TL39	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Upgrade roads to permanent surface by June	Number of kilometres road upgraded per annum	4.5	0	0	0		0	0	N/A
TL40	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be regravelled	Number of kilometres road regravelled per annum	48.83	14	17.57	14	17.57 Km of road gravelled during the quarter. Favorable gravel and weather conditions allowed for more kilometers of road to be regravelled.	14	17.57	G2
TL41	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be bladed	Number of kilometres roads bladed per annum	6 500	1 950	1 662.03	1 950	July - 577.25 Aug - 1072.00 Sept - 1662.03 Less done due to wet and rainy conditions and shortage of operators due to Covid-19 isolation.	1 950	1 662.03	0
TL42	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of road to be resealed	Number of kilometres road resealed per annum	40	0	0	0		0	0	N/A
TL43	Director: Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Submit annually the Business Plan for Provincial Roads budget allocation to Provincial DTPW by March	Annual Business Plan submitted	1	0	0	0		0	0	N/A

TL44	Director: Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report quarterly on the progress of planned deliverables in the RED & Tourism Strategy to the Community Portfolio Committee	Number of progress reports tabled per annum	4	1	1	1	Report submitted on 28/09/2020, Item 10.2	1	1	G
TL45	Director: Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the municipality's EPWP programme by 30 June (Reg)	Number of temporary work opportunities created during the financial year	58	0	0	0	N/A	0	0	N/A
TL46	Director: Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Coordinate two SCM/LED Open days	Number of SCM/LED open days coordinated per annum	2	0	0	0	N/A	0	0	N/A
TL47	Director: Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report bi-annually on the progress in respect of social development Implementation Plan to the Community Services Portfolio Committee	Number of progress reports tabled per annum	2	0	0	0	N/A	0	0	N/A
TL48	Director: Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Compile a draft social development policy for the district by June	Draft Social Development Policy compiled and submitted to Community Portfolio Committee	1	0	0	0	N/A	0	0	N/A

General summary: KPI's met within directorate (Top Layer)

Expenditure per Vote (Ref. Table C3)

- Vote 1 – Municipal Manager

Actual expenditure varies to budget to date. This is mainly due to vacancies and travel expenditure, resulted by Covid-19 lock-down. 3 KPI's were measured during the quarter. One KPI (TL8) was not met due the extension of annual audit by the Auditor-general.

YTD Budget: R4 065	Actual: R3 053	Variance: -24.9%
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- Vote 3 – Corporate Services

The underspending in the Directorate is mainly due to the travel, accommodation and printing related cost, resulted by Covid-19 lock-down. No KPI to be measured during the quarter.

YTD Budget: R 3 485	Actual: R 2 903	Variance: -16.7%
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- Vote 4 – Finance

The directorate's expenditure is significantly below the projected budget for the period to date. Mainly due to the under spending of travel, accommodation and printing cost resulted from Covid-19 lock down levels. One KPI was measured and achieved (TL 19)

YTD Budget: R 6 498	Actual: R 2 777	Variance: -57.3%
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- Vote 5 – Community Services

The directorate's expenditure is below the projected budget for the period to date.

The following findings for the directorate was identified:

Roads Agency –. The regravelling of road (TL 40) was met, but TL 41 was not met due to wet and rainy conditions. Covid-19 also impact on the performance

Municipal Health – Four KPI's (TL 22, TL 25, TL 26 and TL 28) were not met. Under performance was due to vacancies in the department.

YTD Budget: R 44 280	Actual: 43 738	Variance: -1.2%
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Conclusion

Overall the YTD Operating Expenditure amounts to 22% of the annual budget. Covid-19 lockdown levels impact on travel, accommodation and printing cost, which resulted in underspending.