



EXTRACT FROM THE COUNCIL MINUTES HELD ON 28 MARCH 2022

Item A52. 28.03.2022

PROCESS PLAN

V Zeeman: IDP & Communications

(Ref.: 16/7/B)

PURPOSE

For Council to consider the adoption of a Process Plan to guide the planning, drafting, adoption and review of the Integrated Development Plan (IDP), during the period of 2021 to 2026.

BACKGROUND

The Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), stipulates:

Section 28 Adoption of process

- (1) Each municipal council, within a prescribed period after the start of its elected term, must adopt a process set out in writing to guide the planning, drafting, adoption and review of its integrated development plan.*
- (2) The municipality must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, consult the local community before adopting the process.*
- (3) A municipality must give notice to the local community of particulars of the process it intends to follow.*

It is noted that a Time Schedule was adopted by Council in August 2021, and a Revised Time Schedule in January 2022. This would be to guide the review of the IDP of the predecessor. However, considering the revision of the Overberg District Municipal Spatial Development Framework (MSDF) as a Sector Plan to the IDP, the draft of which will be tabled to Council on 28 March 2022, as well as the outcomes of the Strategic Session of Council on 14 March 2022, it became evident that the District required a new 5-year Strategic Plan.

PROGRESS

Against this background, a Process Plan was developed to provide a summary of activities and events to be undertaken in the process of developing the District 5th Generation IDP and supporting IDP processes of the Local municipalities to ensure alignment.

The Process Plan is an organised activity plan that outlines the processes of development of the IDP, Budget and Performance Management. The Process Plan has been prepared in line with the 2022/23 – 2026/27 District Framework Plan.

It is noted that the Process Plan (attached as **Annexure A**) was discussed with Overberg Local municipalities and Department Local Government on 8 February and 18 March 2022, respectively, and developed in collaboration with District municipalities across the Western Cape.

LEGISLATIVE FRAMEWORK

Section 28 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)

FINANCIAL IMPLICATIONS

None

ATTACHMENT

Annexure A: Process Plan

RESOLVED : (Proposed by Cllr. M Pokwas and seconded by Cllr. J Niewoudt)

- 1) Council approves the Process Plan (**Annexure A**) to guide the planning, drafting, adoption and review of the Integrated Development Plan (IDP), during the period of 2021 to 2026.

CERTIFIED A TRUE EXTRACT FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 28 MARCH 2022.



P. OLWER
MUNICIPAL MANAGER (ACTING)