



## EXTRACT FROM THE COUNCIL MINUTES HELD ON 21 AUGUST 2023

Item A8. 21.08.2023

### **IDP/BUDGET/PMS TIME SCHEDULE OF KEY DEADLINES FOR 2024/2025**

GF Ruiters: Manager: IDP and Communications

(Ref.: 6/1/1/1 & 16/7)

#### **PURPOSE**

To present the IDP/Budget/PMS Time Schedule of Key Deadlines for period 2023/2024 to Council for adoption (in preparation for the 2024/2025 IDP Review, Budget and SDBIP).

#### **BACKGROUND**

Section 21(1)(b) of the Local Government: Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003) states that:

*The mayor of a municipality must at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for-*

- (i) the preparation, tabling and approval of the annual budget;*
- (ii) the annual review of the integrated development plan in terms of section 34 of the Municipal Systems Act.*

#### **PROGRESS**

The Time Schedule is guided and informed by the five-year District IDP Framework and Process Plan, adopted by Council on 28 March 2022. Subsequent to the adoption of the 5-year Integrated Development Plan (IDP) on 30 May 2022, the Municipality is faced with various changes in circumstances and is therefore legislatively compelled to review and potentially amend the adopted IDP. Such process is guided by section 34 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), which states:

*A municipal council-*

- (a) must review its integrated development plan-*
  - (i) annually in accordance with an assessment of its performance measurements in terms of section 4 i; and*
  - (ii) to the extent that changing circumstances so demand; and*
- (b) may amend its integrated development plan in accordance with a prescribed process.*

In accordance with the Municipal Finance Management Act, and in consultation with the Chief Financial Officer, the Performance Management Officer, Local municipalities in the Overberg and Department Local Government, an IDP/Budget/PMS Time Schedule of Key Deadlines for 2023/2024 was developed in preparation for the 2024/2025 IDP Review and possible Amendment, Budget and SDBIP.

The 2024/2025 IDP Review would serve as Council's Second Review of the 5-Year IDP.

It is confirmed that the IDP/Budget/PMS Time Schedule of Key Deadlines for 2023/2024 was workshopped with IDP Managers across the Overberg in order to ensure horizontal and vertical alignment of various activities on a Provincial, District and Local level.

#### **LEGISLATIVE AND POLICY FRAMEWORK**

- Section 21(1)(b): Local Government: Municipal Finance Management Act, 2003
- Section 34: Local Government: Municipal Systems Act, 2000

#### **FINANCIAL IMPLICATIONS**

None

#### **ATTACHMENT**

IDP/Budget/PMS Time Schedule of Key Deadlines for preparation of 2024/2025 IDP Review

**RESOLVED** : (Proposed by Cllr H Coetzee and seconded by Cllr T Els)

- 1) Council adopts the IDP/Budget/PMS Time Schedule of Key Deadlines for preparation of the 2024/2025 IDP Review, Budget and SDBIP.

**CERTIFIED A TRUE EXTRACT FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 21 AUGUST 2023.**



**R BOSMAN  
MUNICIPAL MANAGER**